



Training for Financial Aid Professionals New Financial Aid Professionals

Title	Description	Delivery Format	Duration	Schedule
COACH	<p>A comprehensive, introductory course on school requirements for administering the Title IV student aid programs. Modules can be completed individually, allowing individuals to tailor the training to their specific needs.</p> <p>Strongly Recommended as a pre-requisite for the “Fundamentals of Title IV Administration” training below.</p> <p>Link: http://www.ed.gov/offices/OSFAP/sfau </p>	Web-based	Self-paced, 9 modules, 36 lessons	Ongoing / Point of Need
Fundamentals of Title IV Administration	<p>A basic but comprehensive course that touches on all aspects of administering the Title IV student aid programs, including: laws and regulations, administrative and financial systems, application processing, verification, disbursing funds, and reporting requirements.</p> <p>Required for all CEO/President and financial aid administrators of schools seeking or awaiting initial certification.</p> <p>Strongly Recommended for new or inexperienced FAAs who need to learn the basics of Title IV.</p> <p>Link: https://sfa.jamcracker.com/workspace/login/pages/fsa/login.jsp?TARGET=https://sfa.jamcracker.com </p>	Classroom	4.5 days	Each month in one of FSA's Regional Training Facilities